



Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, October 2, 2024 at 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, and Angie Shippert.

Mike Zeman attended in person. Nancy Naylor and Angie Shippert were absent. Mike Zeman appointed Dean Freil and Tom Kitson to the committee to satisfy quorum.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary) attended in person. Reid Mitchell attended briefly to give the committee a brief history/explanation for several claims.

IV. Approval of the Minutes from the Previous Meeting (September 18, 2024)

Minutes from the September 18, 2024, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Mike Zeman logged into miViewPoint and initiated the review of 65 claims. All 65 claims were forwarded to the County Board for ratification.

VI. Old Business

A. *Review of Claims Procedures*

There was no discussion on this topic.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

Motion to adjourn at 10:23 a.m. **Moved** by Dean Freil. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, October 16, 2024

Respectfully submitted by:
Becky Brenner - Board Secretary